

CITIZEN'S CHARTER

Introduction: Navsahyadri Education Society's Group of Institutes Faculty of Engineering, Pune was established in 2010. In this group we are running Graduation and Post graduation courses. The institute offers Undergraduate program in (i) Civil Engineering, (ii) Electrical Engineering, (iii) Mechanical Engineering, (iv) Computer Engineering, (v) Electronics and Telecommunication and (vi) Master of Business Management.

NESGI is approved by All India Council for Technical Education New Delhi and affiliated to the University of Pune. The institute has been awarded the approval from Department of Higher and Technical education, Government of Maharashtra. Since the establishment, the institute has consistently put efforts to improve in both curriculum and extra-curriculum activities. An individual can experience the resources and facilities of a relax and the calm peacefulness in this campus at once.

The organized structure of NESGI trains the individuals to strongly root the philosophy of training and research that develops and emphasizes the intimate relationship between the knowledge of the practical application in the society. NESGI provides platform for pursuing a designed academic pursuit.

Committees in Navsahyadri Education Society's Group of Institutes Faculty of Engineering, Pune as follows:

1. Governing Body :

Sr. No.	Name of the Member	Designation
1.	Shri. Popatrao N. Suke	Chairman
2.	Mr. Sagar P. Suke	Management Representative
3.	Mr. Gorakh B. Suke	Management Representative
4.	Mr. Ganesh U. Bhintade	Industrial Representative
5.	Mr. Balasaheb B.Gavane	Industrial Representative
6.	AICTE Nominee	AICTE Representative
7.	DTE Nominee	DTE Representative
8.	University Nominee	University Representative
9.	Dr. Rupesh J. Patil	Member-Secretary

2. Local Management Committee :

Sr. No.	Name of the Member	Designation
1.	Shri. Popatrao N. Suke	Chairman
2.	Mr. Sagar P. Suke	Management Representative
3.	Mr. Gorakh B. Suke	Management Representative
4.	Mr. Nitin B. Thopte	Industrial Representative
5.	Mr. Viraj V. Renuse	Industrial Representative
6.	Dr. Rupesh J. Patil	Member-Secretary
7.	Prof. Vinodkumar B. Jagdale	Teaching Representative
8.	Dr. Jyoti A. Jagtap	Teaching Representative
9.	Mr. Jalindar A. Navale	Non-Teaching Representative

3. Anti-Ragging Committee :

Sr. No.	Name of The Member	Designation	Position
1.	Dr. R. J. Patil	Chairmen	Chairman
2.	Dr. J. A. Jagtap	FE Coordinator	Member
3.	Prof. P. S. Bhokare	HOD Mechanical Engineering	Member
4.	Prof. P. W. Kulkarni	HOD Computer Engineering	Member
5.	Prof. S. R. Sawant	HOD Civil Engineering	Member
6.	Prof. S. V. Tayade	HOD Electrical Engineering	Member
7.	Prof. V. B. Jagdale	HOD E&TC Engineering	Member
8.	Shri. J. A. Navale	Sr. Clerk	Member

4. Women Grievance Cell :

Sr. No.	Name of the Member	Designation	Position
1	Mrs. Sayali Suke	Vice President	Chairman
2	Dr. Rupesh J.Patil	Principal	Member
3	Dr. J. A. Jagtap	FE Co-ordinator	Member
4	Prof. P. W. Kulkarni	HOD Comp Engineering	Member
5	Prof. Mitali Patil	Assistant professor	Member
6	Prof. Suman Bala	Assistant professor	Member
7	Prof. Moha Patil	Assistant professor	Member
8	Prof. Neelam Bhosale	Assistant professor	Member
9	Prof. Pallavi Zambre	Assistant professor	Member
10	Ms. Bhaegude Ashwini	Student	Student Member
11	Ms. Gauri Kharote	Student	Student Member

5. SC/ST Committee :

Sr. No.	Name Of The Member	Designation	Position
1	Dr. R. J. Patil	Chairmen	Chairman
2	Prof. P. S. Bhokare	HOD Mechanical Engineering	Member
3	Prof. H. B. Vanjari	Assistant professor	Member
4	Prof. S. H. Kalbhande	Assistant professor	Member
5	Prof. S. V. Tayade	HOD Electrical Engineering	Member
6	Prof. S. P. Kuchekar	Assistant professor	Member
7	Shri. J. A. Navale	Sr. Clerk	Member

6. Grievance Redressal Committee :

Sr. No.	Name of the Member	Designation	Position
1.	Dr. J. A. Jagtap	FE Coordinator	Member
2.	Prof. P. S. Bhokare	HOD Mechanical Engineering	Member
3.	Prof. V. B. Jagdale	HOD E & TC Engineering	Member
4.	Prof. P. M. Kulkarni	HOD Comp Engineering	Member
5.	Prof. S. R. Sawant	HOD Civil Engineering	Member
6.	Prof. S. V. Tayade	HOD Electrical Engineering	Member
7.	Prof. S. B. Todkar	Assistant professor	Member

7. Student Council Committee:

Sr. No.	Name of the Member	Designation	Position
1.	Prof. H. B. Vnajrai	Assistant professor	Chairman
2.	Dr. R. J. Patil	Principal	Member
3.	Prof.C. D. Deshmukh	NSS Coordinator	Member
4.	Mr. Arif Tamboli	Physical Director	Member
5.	Prof. S. V. Tayde	Assistant professor	Member
6.	Class representative from all classes	Student	Member
7.	Ladies representative from all classes	Student	Member
8.	Shri. J. A. Navale	Registrar	Member

The above committee meeting is organized for their member only & minutes of meeting are published. Various committees are published on the institute website (www.navsahyadri.edu.in) as well.

Institute Functionaries:

Sr. No.	Name of the Member	Designation
1.	Shri. Popatrao N. Suke	President
2.	Mr. Sagar P. Suke	Director
3.	Mrs. Sayali Suke	Members
4.	Dr. J. A. Jagtap	CEO
5.	Prof. P. V. Kharat	Head of Alumni Committee

Head of the Department:

Sr. No.	Name of the Member	Designation
1.	Dr. J. A. Jagtap	FE Coordinator
2.	Prof. P. S. Bhokare	HOD Mechanical Engineering
3.	Prof. V. B. Jagdale	HOD E & TC Engineering
4.	Prof. P. M. Kulkarni	HOD Computer Engineering
5.	Prof. S. R. Sawant	HOD Civil Engineering
6.	Prof. S.V. Tayade	HOD Electrical Engineering

Courses offered in Navsahyadri Education Society's Group of Institutes Faculty of Engineering, Pune:

Sr. No.	Course offered (UG)	Intake
1.	Electrical Engineering	60
2.	Mechanical Engineering	60
3.	Computer Engineering	60
4.	Civil Engineering	60
5.	Electronics & Telecommunication Engineering	30
Sr. No.	Course offered (PG)	Intake
1.	MBA	180

Facilities in NESGI:

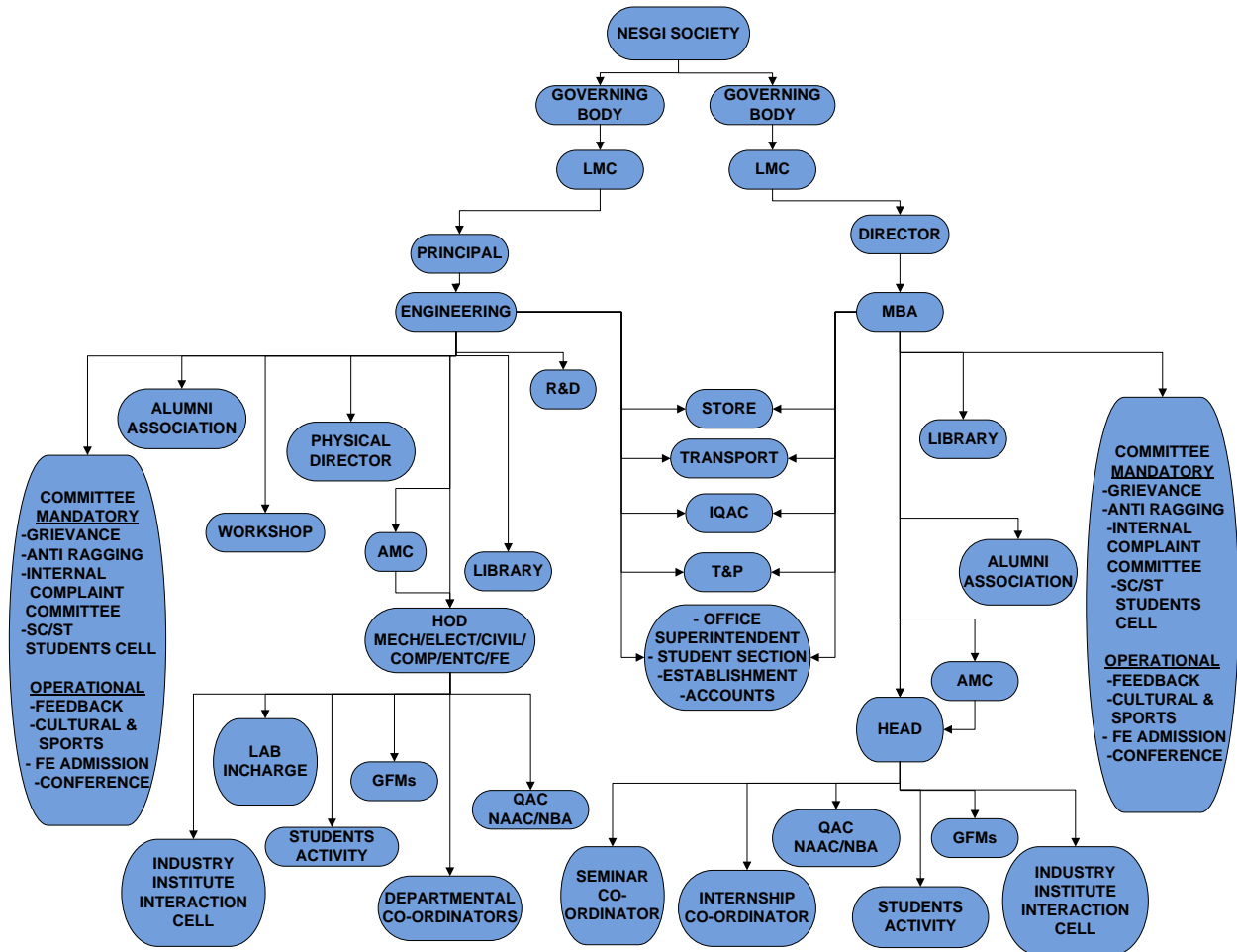
In order to transform industries and lives of the individual creativity, innovative products structured environment & services are very much needed. NESGI provides a vast range of experienced talented professional programs that allows individual to shine in the area of their choice and capabilities the faculties & staff are highly qualified & experienced which will provide rich & stimulating learning opportunities to the student in this interest & career prospect.

NESGI Provides Girls & Boys Hostel Facility, Library, Reading room, Gym, well equipped laboratories and class rooms, 24X7 Net.

Officer Staff Authority and Duty:

Designation	Responsibility
President	He is chief executive and administrative officer for the Board of Trustees. He will execute directly or by delegation, all executive and administrative duties in connection with the operation of the college. He is responsible for the organization and administration of the college.
Director	Supervise and co-ordinate the administration and governance of graduate studies within the graduate program for which director is responsible. Serve as a point of contact for graduate students enrolled in the program.
Principal	The role of principal is to provide leadership, direction & coordination with in the college.
Professor	Design & develop curricula for students taking a innovative approaches. Deliver a range of program of teaching for student. He supervise student project & ensure filed tricks if necessary.
Assistant Professor	Assistant Professor is responsible to guide, lead & mentor students in research project. Assess, review and evaluate student activities & progress. Assist & support senior professor in their day to day task & function. They support to the student to publish their individual academic efforts in scholarly, paper or journals, electronic media & books
Laboratory Assistant	Assist staff with assist staff with basic laboratory facility organization, management, & maintenance issues related to safety, equipment utilization, wet lab operation, keys, building storage & boat operation as needed.
Accountant	Responsible for maintaining the financial control over the college operation.
Clerk	Clerk maintaining all clerical records of the campus.

- **Organization Chart:**



- **Responsibilities of Organization (Navsahyadri Education Society's Group of Institutes Faculty of Engineering, Pune):**

1. Prepare highly responsible engineers to society.
2. Make Available jobs with Good Engineers.
3. Work in research areas.
4. Make responsible industrialist to provide jobs.
5. Provide guidance for testing purpose and if possible provide labs for it.